Snom C520 Quick Reference Guide

Initiating a Conference Call

Initiate a conference call with up to two other parties.

1. While on a call, press the **Conf** (F) soft key.
2. Enter the phone number or extension to automatically dial the second party.
3. When the second party answers, press the **Conf** (F) soft key to join the two parties into a conference.

Managing Conference Calls

- To put the conference on hold, press **Hold / Resume** (B).
- To end the conference and hang up on both parties, press **Talk / Off** (J).
- To end the conference call and split the conference into two separate calls on hold, press the **Split** (F) soft key.
- To join both parties in their own call and return the phone to idle, press the **Bridge** (F) soft key.

Accessing Call History

1. While the phone is idle, press **Menu** (D).
2. With **Features** highlighted, press **Select** (E).
3. Press the down arrow on the **4-Way Navigation Key** (H) to highlight **Call history**, then press **Select** (E).
4. Press the down arrow on the **4-Way Navigation Key** (H) to highlight **All calls**, **Missed calls**, **Received calls**, or **Dialed calls**.
5. Press the **View** (F) soft key to display the selected list.

(A) Wireless Microphone
(B) Hold / Resume
(C) Cancel
(D) Menu
(E) Select
(F) Soft Keys
(G) Volume Up / Down
(H) 4-Way Navigation Key
(I) Mute All
(J) Talk / Off

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